

Amendment #1- FY21
Resource Management Systems, Inc. Operator Agreement

WHEREAS it is the desire of Resource Management Systems, Inc. to amend the existing Contract between Ben Hill County Board of Commissioners and Resource Management Systems, Inc. to ensure all operating cost are recovered due to reductions in service as a result of COVID-19.

This amendment is made and entered into the 1st day of July 2020 by Ben Hill County Board of Commissioners, hereinafter referred to as "County" and Resource Management Systems, Inc., as the Contractor, hereinafter referred to as "RMS" or "Contractor" and shall end on the 30th day of June 2021. This amendment shall be included as a part of a renewed contract beginning the 1st day of July 2021 and ending on 30th day of June 2022 and all subsequent years.

The following language is hereby added to the existing Contract:

COMPENSATION: Compensation is based on Service Hours.

For purposes of this Contract, "hours" shall be defined as: demand response, the hours are calculated from the start of customer service to the end of customer service for each route. Vehicle pre-trip inspections, fueling and cleaning are not included in transit revenue service. Service Hours may vary based on demand. Dispatching, call taking, scheduling, supervision of these services and all other activities are included in the Revenue Hourly rate.

Budget -Year 2 \$43.06 per service hour not to exceed 12,500 hours.

Whereas a result of COVID-19, service hours have fallen by more than 10% the budgeted amount of 12,500 (11,250) the County agrees to the following.

Fixed expenses arising from the COVID-19 emergency are eligible for reimbursement under the Coronavirus Aid, Relief, and Economic Security Act (CARES) Act of 2020. County will reimburse Contractor for fixed expenses for employees placed on administrative leave if service levels are reduced, and for other operations or maintenance expenses, including expenses to retain readiness for operations and maintenance activities, such as rent, insurance, or other eligible expenses. Fixed expenses must have been incurred on or after January 20, 2020 and must not include any expense included in a unit rate or other charge for the operation of public transportation service. A variable rate of \$20.05 per service hour will be included.

Contractor will bill monthly the variable hourly rate of \$20.05 multiplied by the number of service hours and in addition monthly fixed cost of \$23,971.39. The fixed cost and the variable cost rate were calculated using the attached budget. This amount is hereinafter referred to as "CARES Act Purchased Transit Service" or "CAPTS". The CAPTS amount will be used to reimburse RMS Transit, Inc. for the cost not recovered under the original base trip rate due to the reduction of service hours because of the COVID-19 Pandemic. The service hours will be evaluated monthly and, if at any point, the service hours return to within 10% of the budgeted amount of 1,042, or above 938, Contractor will bill the original hourly rate of \$43.06 per service hour only.

The CARES Act Purchased Transit Service will ensure that the cost of operating the transit system during the COVID-19 pandemic is recovered. Information from QRYDE will be utilized to determine the number of service hours using RMS Transit payroll data as verification.

Reimbursable expenses related to the COVID-19 emergency are not to exceed \$538,250.00 for the period beginning July 1, 2020 and ending June 30, 2021. A line item budget of reimbursement expenses is included as Appendix A to this contract.

Budget - Year 3-5 As agreed upon between the parties on or before the 1st day of July 2021.

Compensation amount awarded is a not-to-exceed dollar figure which cannot be increased without documented justification and a signed authorization of contract change.

IN WITNESS WHEREOF, Ben Hill County Board of Commissioners and Resource Management Systems, Inc. have caused this agreement to be duly executed by their authorized representatives as of the day and year first above written.

On behalf of the Ben Hill County Board of Commissioners

Ben Hill County,

ATTEST: _____

Date

Witness

Notary Public

On Behalf of Resource Management Systems, Inc.

Michael Erwin, General Manager

Date

Witness

Notary Public

Resource Management Systems, Inc.
Approved Budgets

Fixed Cost	FY 21
Administrative Staff	55,100.00
Dispatchers/Schedulers/ Routers	49,000.00
Fringe Benefits	11,200.00
Maintenace Staff	4,700.00
Vehicle Insurance	50,000.00
Office Supplies	1,500.00
Vehicle Repairs, Parts & Supplies	33,500.00
Tires & Tubes	4,700.00
Communications	18,000.00
Computer Software Maintenance	-
Uniforms	573.34
Training/Travel	1,000.00
Licenses, Tags, Taxes	150.00
Marketing	133.33
Facilities Rent	7,800.00
Other (Explain)	
Fixed Cost Sub Total	\$ 237,356.67
Annual Projected Hours	12,500
Fixed Cost Rate/Hour	\$ 23.01

Variable Cost	
Drivers	153,093.33
Staff Training	1,800.00
Fuel & Lubricants	95,000.00
Drug & Alcohol Testing, Physicals, Vaccines	700.00
Variable Cost Sub Total	\$ 250,593.33
Annual Projected Hours	12,500
Variable Rate/Hour	\$ 20.05

Sub Total Operating Cost	\$ 487,950.00
Profit	\$ 50,300.00
Total Cost	\$ 538,250.00

Annual Projected Hours	13,800
Monthly Projected Hours	1,150
Original Hourly Rate	\$ 43.06
Montly Projected Cost	49,519.00

Sub Total Monthly Fixed Cost	19,779.72
Total Monthly Profit	4,191.67
Total Monthly Fixed Cost	23,971.39